



# **PALO VERDE HIGH SCHOOL CLASS OF 2017**

## **GRADUATION ORIENTATION**

**May 30th & 31st**



**GRADUATION CEREMONY**

**WHEN:** **Saturday, June 10, 2017, 6:00 p.m.** (Graduation ceremony begins at 6:00 p.m. sharp!) **Your cap, gown, and name card are your tickets to enter the Cox Pavilion tunnel. Students must be in the tunnel by 5:15 p.m.**

**WHERE:** Thomas and Mack Center – Map Attached.

**Allow at least 50 minutes travel time from PVHS.**

From Summerlin, take 95 East to I-15 South. From I-15 South, exit Tropicana East (Left on Tropicana). On Tropicana, stay in the left lane. Cross Paradise and then make a left on Swenson. Next, make a right turn into the Thomas and Mack Center.

**OR**

From Summerlin, take 95 east to Tropicana. Exit Tropicana. Turn right (west) on Tropicana. Cross Maryland Parkway. Right on Swenson. Right into the Thomas and Mack Center.

Thomas and Mack personnel will direct you to available parking locations.

**TIME:** **Arrive no later than 5:15 p.m. to the Cox Pavilion Tunnel Area.** (See attached Map)

**TICKETS:** You will receive ten (10) tickets at orientation (today). Your **PARENT/Legal Guardian** may pick up to ten (10) additional tickets from June 1st - June 7th, 6:45 a.m. to 2:45 p.m. in the main office. Parent/Guardian will be required to show a picture I.D., must be listed as a primary guardian on Infinite Campus, and provide the names of additional family and friends.

**CAP/GOWN:** **You cannot walk without a cap and gown.** If you have not ordered a cap & gown and need one, **you must have your parent call Jostens as they are no longer taking online orders.** Cap/gowns will be distributed on Thursday, June 8th, in the cafeteria, after graduation rehearsal. When you receive your gown, take it home and take it out of the bag. Try it on and hang it to get rid of the wrinkles. (You may use steam or a light toss in the dryer on low heat to help to get rid of the wrinkles.)

Your name must be in your cap! Double check when you pick it up. If you have a cap/gown from another source (black cap/gown only), you need to bring in your cap with your name inside of it and turn it into Ms. Shaffer in the Activities Office. You will also need a tassel if using a cap and gown from a sibling/friend/family member. Tassels may be ordered through Jostens (again, you must call Jostens – too late to order online). Jostens (702) 384-3300

**PICTURES:** Lifetouch (see flyer)  
Graduation DVD (see flyer)

**DRESS:** Girls – dress/skirt/dress pants. **NO** purses! (You may wear a **small, flat** cross-body bag under your gown) There is no secure area to put them.  
Boys – dress slacks, shirt with collar, **no t-shirts or jeans!**  
**NO** athletic shoes, shower shoes, flip-flops, slippers.  
Black shoes requested.

**NO** jewelry/decorations on cap and/or gown.

**FINES:** Must be paid ASAP at the school bank or library. (Cash or money order accepted only)  
Textbooks are returned to the library, not the teachers.

## SENIOR CHECKOUT CARDS:

Pick up at your first final exam. Senior finals begin June 2, 2017. Seniors will take period 5 & 7 exams on Thursday, June 2nd.  
Turn in your checkout cards to the counselors' reception area after your last final exam - *no later than June 7th, end of day*. **Your cap and gown will not be issued to you until after you clear your checkout cards appropriately and completely.**

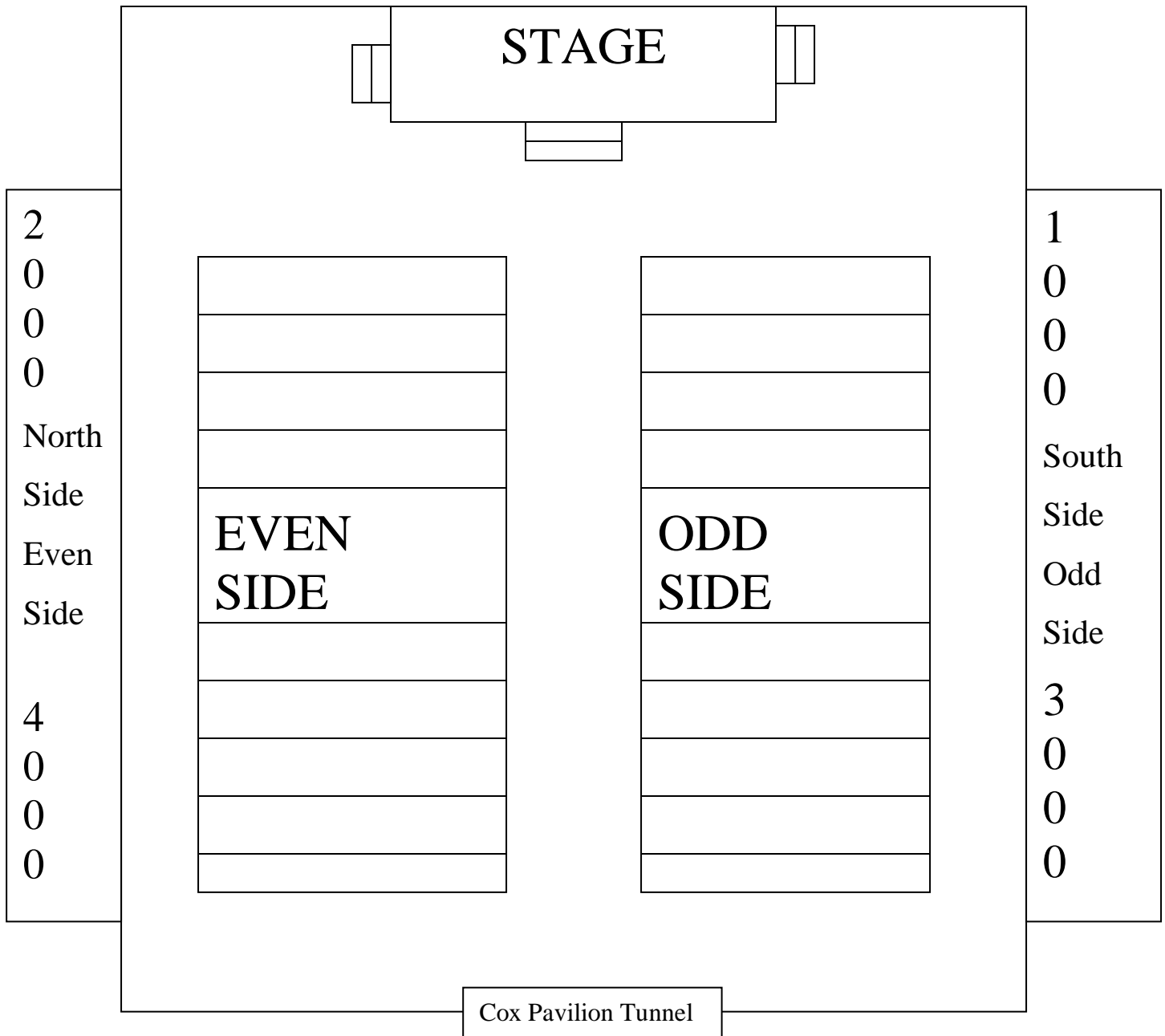
## GRADUATION REHEARSAL

**ATTENDANCE AT GRADUATION REHEARSAL IS MANDATORY.  
YOU CANNOT WALK IN THE CEREMONY IF YOU DO NOT ATTEND THE REHEARSAL.**

- WHEN:** Thursday, June 8th, 8:00 a.m. in the PVHS main gymnasium.
- ENTRY:** Obtain name/line up cards from counselors at alpha sections in front of the gym before 8:00 a.m. The card will have your name; a number in 1000 section, 2000 section, 3000 section, or 4000 section; a letter which signifies a row, and a seat number.
- WHERE:** 1000 and 3000 section – odd bleachers  
2000 and 4000 section - even bleachers
- LINE-UP:** Practice will begin **inside** the gym. You will sit in bleachers and listen to the instructions for the rehearsal. Students will then exit the gym to line up. PVHS staff will hold signs with numbers so students can identify line and placement in line. Students will march to the music into the gym that will be set up like Thomas and Mack. Students will practice pacing, standing and sitting in unison, the “shake and take,” and the recessional. Students will then run through the practice again.

## CAP AND GOWN DISTRIBUTION:

Students will be dismissed by sections to the cafeteria to get their caps and gowns. Caps and gowns will be distributed in the Palo Verde High School cafeteria after graduation practice on June 8, 2017. **All fees, fines, and other debts owed to the school must be paid before the cap and gown will be issued to the student.** All library books must be checked into the library and all library fines paid ASAP. Students are to leave campus immediately after receiving their caps and gowns if they have transportation; bus students will depart at 11:45 – regular exam schedule time.



**2017 GRADUATION INFORMATION**

It is the philosophy of the Clark County School District and Palo Verde High School that high school graduation ceremonies are designed to honor graduates with commencement activities that are solemn and dignified. The following information deals with the rules and procedures for graduation. These rules have been developed and approved by the Clark County Board of School Trustees.

**BEHAVIOR OF GRADUATES**

Any student who does not exhibit proper behavior will be immediately removed from the graduation area. A diploma will not be issued to the student at that time but will be issued to the parents at a conference with the school principal to be requested by the parents and held at a time designated by the principal. School personnel are assigned supervisory responsibilities to assist graduates during the ceremonies. Should a student be found to be under the influence of drugs or alcohol at the ceremony, he/she will be denied the opportunity to participate in the exercises and will be removed from the graduation area.

## AUDIENCE ETIQUETTE

Members of the audience must refrain from distracting noises during the graduation ceremony. Please do not bring whistles, noise makers, air horns, or other devices that will disrupt the ceremony and prevent others from hearing the names of the graduates. All noise makers will be confiscated. Please allow all audience members to hear the name of that special graduate they came to honor.

## LOCATION AND TIME

The graduation ceremony for the Palo Verde High School Class of 2017 will be held at the Thomas and Mack Center on Saturday, June 10, 2017, at 6:00 p.m. Guests should use the Swenson entrance; Thomas and Mack personnel will direct guests to the appropriate parking areas. **Graduates must report to the tunnel area no later than 5:15p.m. Only PVHS graduates will be allowed inside the area.** Families wishing to sit together should arrive early starting at approximately 5:10p.m., as saving of seats is not permitted. **Graduates arriving after the processional has begun may not be allowed to participate in the ceremonies. Check in with graduation coordinator in the tunnel.**

### Handicap Accessibility:

1. Seats located around perimeter of arena.
2. Overflow area is available stage right.
3. Guests enter at main entrance.
4. One guest can be seated with each handicapped guest.

**Strollers/Balloons** – Will be checked at the door by T&M staff.

### Miscellaneous Information

1. Doors will open 45 minutes prior to start time.
2. Tickets required for every person.
3. Only graduates area allowed in line-up area.
4. Saving seats is not allowed.

## TICKETS

Admission will be by ticket only. Each graduate will receive ten (10) tickets on May 30<sup>th</sup> or 31<sup>st</sup> during graduation orientation. Parents/guardians may obtain up to ten (10) additional tickets at the school's receptionist area from June 1 -June 7, during regular office hours, 6:45 a.m. to 2:45 p.m. These additional tickets will not be issued to students. Parents must pick them up personally. Parents will be required to provide a picture I.D. (and must be listed as guardian on Infinite Campus) and the names of the additional family and friends attending. Students **will not** be allowed to pick up the additional tickets.

## PHOTOGRAPHERS

Guests will not be allowed on the main floor during the ceremony. However, picture taking and video taping will be permitted from the public seating areas. No power source will be available. All aisles must be kept clear. Professional photographers will be available to take graduation pictures as graduates cross the stage and to video the ceremony. Individual picture/video information will be given to all seniors at the orientation meetings.

## MORTARBOARD (CAP) THROWING

Due to the possibility of injury, the throwing of mortarboards prior to, during, or following the commencement exercise is strictly prohibited. **Seniors must present their caps with their names written inside to receive their diplomas after the ceremonies.**

### **DISTRIBUTION OF DIPLOMA COVERS**

During the ceremonies, diploma covers will be presented to graduates by school board members or central office administrators. The actual diploma insert will be given to students as they present their caps, with their names written inside, to the appropriate diploma distributor at the end of the ceremony.

### **AFTER THE CEREMONY**

Graduates will exit the ceremony through the tunnel behind the stage. Refer to the attached map for the location. Family members and friends may congregate towards the front of the Thomas & Mack and greet the new graduates.

*Additional information and copies of the T&M map and photography information flyers may be found at our website: [paloverde.org](http://paloverde.org) >>> Graduation*



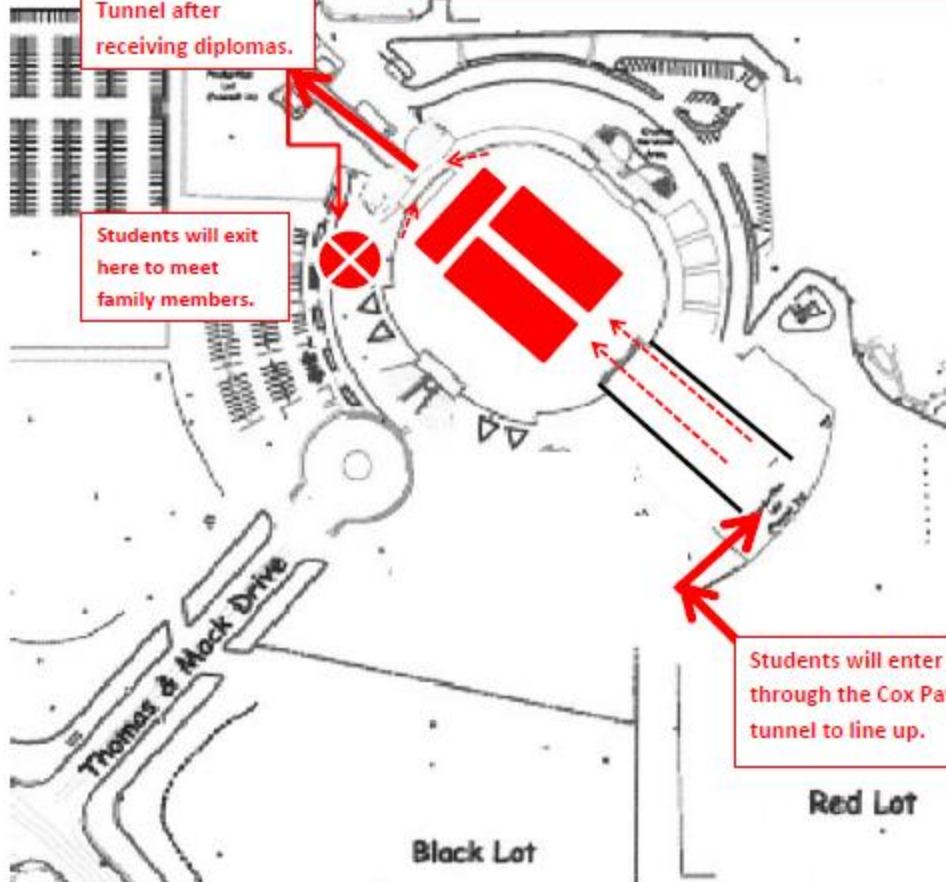
The map below depicts the new student flow for graduation ceremonies held at the Thomas & Mack.

Students will enter through the Cox Pavillion tunnel for line up. After graduation ceremony, they will exit through the back stage area to receive their diplomas and depart through the T&M Tunnel.

Students will exit through the T&M Tunnel after receiving diplomas.

Students will exit here to meet family members.

Students will enter through the Cox Pavillion tunnel to line up.



# VEGAS GRADUATIONS

BROUGHT TO YOU BY: Thomas & Mack CENTER

## LIVE STREAMING ONLINE

Now everyone can enjoy your special day!

Watch your graduation live at [www.VegasGraduations.com](http://www.VegasGraduations.com) for FREE!