

MINUTES
Palo Verde High School
School Organizational Team Meeting
Library Conference Room
February 2, 2017
2:45 PM

Note: Agendas are posted at least three (3) days in advance on the Palo Verde High School webpage: www.paloverde.org

School Organizational Team Members:

Amy Richmond- Chair, Teacher
Jeff Warnick- Vice-Chair, Parent
Anna Slighting- Secretary, Parent
Clara Bordelon- Member, Teacher
Bernice Burns- Member, Parent
Marc Hechter- Member, Teacher
Tiger Helgelien- Member, Parent
Sandi Herrera- Member, Parent
Deborah Miklich- Member, Support Staff
Suzie Moriarty- Member, Parent
Michelle Tatum- Member, Support Staff
James Thompson- Member, Teacher

Darren Sweikert- Principal
Allison Warnick- Student Representative

The School Organizational Team may take items on the agenda out of order, combine two or more agenda items for consideration, and remove an item from the agenda or delay discussion relating to items on the agenda at any time.

Speakers wishing to speak during the public comment period for this meeting may sign up in person immediately prior to the beginning of the meeting. Speakers will be called in the order in which they signed up. No one may sign up for another person or yield their time to another person. Generally, a person wishing to speak during the comment period will be allowed two (2) minutes to address the School Organizational Team. Speakers may also submit additional comments in writing.

It is asked that speakers be respectful to each other, Team members, the principal and school district staff. Speakers that are disruptive will be asked to leave the meeting.

1.0 Welcome & Roll Call

1.0 Welcome: 2:57 PM

1.1 Attendance: Amy Richmond, Jeff Warnick, Anna Slighting, Clara Bordelon, Bernice Burns, Marc Hechter, Tiger Helgelien, Sandi Herrera, Deborah Miklich, Suzie Moriarty, Michelle Tatum, James Thompson, Darren Sweikert, Allison Warnick.

Absent: None

2.0 Old Items

- 2.1 Leadership Selection: Discussion and possible action to designate someone to fulfill secretary responsibilities if secretary is absent [Contact: Ms. Richmond]. Unanimous vote for Tiger Helgelien.
- 2.2 Addition of Community Stakeholders: Discussion and possible action to select up to two (2) non-voting team members [Contact: Ms. Richmond]. Principal will invite Tom Warden.
- 2.3 School Budget: Discussion on possible questions regarding the previous budget [Contact: Mr. Sweikert]. Moved to be included with agenda item 3.3

3.0 New Items

- 3.1 Addition of Public Comment Period: Discussion and possible action to add a public comment period before votes of action [Contact: Ms. Slighting]:(Discussion was after 2.1 rather than in this order) to include public comment before, at end of the meeting, and before each vote. Also, in order to accommodate parents who are missing the PAC, we'll have a "principal's message" standing agenda item. Any topic of concern can be brought to Principal for him to discuss in the next meeting.
- 3.2 Norms and Culture: Discussion and training [Contact: Ms. Herrera]. Sandi had us all reflect on our team alliance. We discussed our reflections. Please refer to 'Designing Your Team Alliance' in 2.2.17 folder.
- 3.3 School Budget: Discussion on new school budget [Contact: Mr. Sweikert].
 - A) Reviewed current and potential human capital.
 - B) Mr. Warnick asked about building capacity usage and potential. Principal answer was one empty portable, and computer labs
 - C) Ms. Herrera asked what the Principal's 'sweet spot' number would be for teachers. Principal began discussion on class sizes, prep buyout vs. hiring new teachers. Cheaper to buy a prep, but needs to balance with teacher sanity. Also, average class sizes at Palo. Bottom line answer: principal would buy 5½ -6 ½ teacher.
 - D) Principal discussed potential to adjust operational budget, and office graphic designer. Would like to also decrease prep buyout,
 - E) Clarity to the large school tax, answer was economies of scale of a larger school population
Hiring process for teachers was clarified
 - F) Big question: As an SOT, principal would like our support in over hiring, with assumption that at count day the additional money will come in.
 - G) Clarity on the '½' FTE in the music department contingent on enrollment in those classes
 - H) Ms. Bordelon reminded us of the lower end kids, and to keep their electives in mind
 - I) Ms. Milkich asked about how substitutes are funded. Answer, depends on reason for the need of a sub.
 - J) Ms. Herrera moved to approve the numbers as presented today by the Principal

4.0 General Discussion

- 4.1 Agenda Planning: Items for Future Agendas
 - A) Budget
- 4.2 Discussion and Request for Future Meeting
 - A) Funding for athletics
 - B) Ways to add more parent involvement to replace PAC

5.0 Information

5.1 Next Meeting: February 9, 2017

6.0 Public Comment Period (Two minutes maximum allotted): None

7.0 Adjournment at 5:09 PM