

**MINUTES**  
**Palo Verde High School**  
**School Organizational Team Meeting**  
**Library Conference Room**  
**February 9, 2017**  
**2:45 PM**

**Note:** Agendas are posted at least three (3) days in advance on the Palo Verde High School webpage: [www.paloverde.org](http://www.paloverde.org)

**School Organizational Team Members:**

Amy Richmond- Chair, Teacher  
Jeff Warnick- Vice-Chair, Parent  
Anna Slighting- Secretary, Parent  
Clara Bordelon- Member, Teacher  
Bernice Burns- Member, Parent  
Marc Hechter- Member, Teacher  
Tiger Helgelien- Member, Parent  
Sandi Herrera- Member, Parent  
Deborah Miklich- Member, Support Staff  
Suzie Moriarty- Member, Parent  
Michelle Tatum- Member, Support Staff  
James Thompson- Member, Teacher

Darren Sweikert- Principal  
Allison Warnick- Student Representative

The School Organizational Team may take items on the agenda out of order, combine two or more agenda items for consideration, and remove an item from the agenda or delay discussion relating to items on the agenda at any time.

Speakers wishing to speak during the public comment period for this meeting may sign up in person immediately prior to the beginning of the meeting. Speakers will be called in the order in which they signed up. No one may sign up for another person or yield their time to another person. Generally, a person wishing to speak during the comment period will be allowed two (2) minutes to address the School Organizational Team. Speakers may also submit additional comments in writing.

It is asked that speakers be respectful to each other, Team members, the principal and school district staff. Speakers that are disruptive will be asked to leave the meeting.

**1.0 Welcome & Roll Call**

- 1.1 Welcome by Ms. Richmond
- 1.2 Roll Call; all present except Allison Warnick.

**2.0 First Public Comment Period:** On items not listed in agenda, two minutes allotted per speaker.

### 3.0 Old Items

- 3.1 Review of school culture norms by Ms. Herrera (added to agenda at time of mtg). No action taken
- 3.2 School Budget: Continued discussion and possible action on budget for SY 2017-2018 [Contact: Mr. Sweikert].
- a) Currently, 3317 rolled over enrollment
  - b) Graphic artist position changed to 10 month instead of 12, and licensed average cost increased.
  - c) Budget shows an increase to 9 ½ FTE, if not hired, money will be reverted to additional personnel in order to pay for prep buy-outs. At least 5 or 6 positions will be hired.
  - d) Efficiency is important and still provide enough for supply and services. Money could be carried over, and SOTs will still have two more opportunities to revise budget.
  - e) Ms. Herrera asked if carry over money remains categorical. Mr. Sweikert answered that money rolls over to supply and services. Currently, Eva White is the associate superintendent who would authorize additional money if needed. Easier to roll over from Additional Personnel into Supplies and Services. Also it's more flexible once in Supplies and Services because Personnel will be tied up until after 2nd budget allocation is distributed in sometime in the fall of SY 2017-2018.
  - f) After adjustments were made to plan summary: 1. Licensed; \$9,235,380.72, 4. \$358,503.00
  - g) Question, where do we put additional money if enrollments increase? SOT will decide in fall. Mr. Sweikert hopes that hiring will not be done in November. Leveling is hard on school climate.
  - h) Question; what content qualifications will be needed in hiring teachers? Mr. Sweikert is hesitant to say anything without knowing what electives students requested.
  - i) What are the important dates? First transfer season begins March 21st and ends April 17th, Surplus begins, and then second transfer season.
- 3.3 Public Comment requested, none was given
- 3.4 Motion made by Ms. Richmond, second by Mr. Hechter. All in favor

### 4.0 New Items

- 4.1 Principal's Message: Presentation of athletics funding and operations [Contact: Mr. Sweikert].
- a) Motion made by Mr. Warnick to table until next meeting
  - b) Public comment was requested, none was given
  - c) Second was made by Ms. Herrera. All in favor
- 4.2 Parent involvement to replace PAC: Discussion on how to increase parent participation [Contact: Ms. Richmond]
- a) Mr. Sweikert explains possibility to hold PAC meeting before SOT. Discussion of pros and cons of timing PAC.
  - b) Ms Richmond explained purposes of PAC and how that parental support could be utilized at SOTs
  - c) Ms. Herrera asked how many
  - d) Mr. Sweikert decided that the next SOT would be proceeded with a PAC at 2 pm

## **5.0 General Discussion**

Agenda Planning: Items for Future Agendas

- a) Athletics, tabled item 4.1
- b) Potential for scheduling and hiring
- c) Getting to know you messages from each member.

Discussion and Request for Future Meeting

## **6.0 Information**

Next Meeting: March 9, 2017

**7.0 Second Public Comment Period:** On items not listed in agenda, two minutes allotted per speaker.

- 1.1 Check the website to ensure PAC dates information is disseminated currently
- 1.2 Ms. Herrera brought up discussion to communicate information: ways discussed - twitter account, more parent links, Palo app, facebook page, etc. App was most popular.

**8.0 Adjournment :** Adjourned at 3:45 pm